



**The Minutes of the Regular Meeting of the Belleville Public Library
Board on Tuesday, June 16, 2020 at 6:00 PM online at
Zoom due to Covid-19**

Present: Councillor P. Carr (Chair); G. Antworth; M. Butler; G. Fraiberg;
Councillor S. Kelly; B. Phieffer; M. Roberts; Councillor G. Thompson

T. Pross, CEO; H. Dewar, Manager of Public Services; J. Alyea, Secretary

Regrets: C. Feeney

Media: None

1. **Call to Order:** The meeting was called to order by the Chair at 6:00 p.m.

2. **Declarations of pecuniary interest by Board Members:** None.

3. **Motion to approve the agenda for the Regular Meeting of 16 June 2020:**

MOVED by Councillor Thompson, **SECONDED** by M. Roberts, THAT the agenda for the Regular Meeting of 16 June 2020 be approved. **CARRIED**

4. **Motion to approve the minutes for the Regular Meeting of 21 April 2020:**

MOVED by G. Antworth, **SECONDED** by M. Roberts, THAT the minutes for the Regular Meeting of 21 April 2020 be approved. **CARRIED**

No business arising from the minutes.

5. **Items for Information:**

Statistics February and March 2020
CEO's Report
Media List

MOVED by Councillor Thompson, **SECONDED** by Councillor Kelly, to receive the Items for Information. **CARRIED**

6. **Financial Statement to 31 May 2020:**

MOVED by M. Roberts, **SECONDED** by B. Phieffer, THAT the Financial Statement to 31 May 2020 be approved. **CARRIED**



7. BPL004 Health & Safety Policy annual review:

MOVED by G. Fraiberg, **SECONDED** by Councillor Kelly, THAT the Belleville Public Library Board approves the 2020 Health and Safety Policy as part of their annual review, as presented, with no suggested changes from the 2019 Health and Safety Policy.

CARRIED

8. Operating budget Draft 3 for approval:

MOVED by M. Roberts, **SECONDED** by G. Fraiberg, THAT the Library Board approves the proposed 2020 operating budget (draft 3 – post-Covid) and Municipal Operating Grant request as presented, for submission to the City of Belleville for their consideration. **CARRIED**

9. Fines and fees update – Impact of Pandemic

MOVED by G. Fraiberg, **SECONDED** by Councillor Thompson, THAT the Library Board directs the CEO to waive all fines and fees for the loaning of collection items for items with a due date range between 17 March 2020 and 16 August 2020. **CARRIED**

10. Review and update of Policy BPL005 Circulation Services:

MOVED by M. Roberts, **SECONDED** by Councillor Kelly, THAT the Belleville Public Library Board approves the revised Circulation Services as presented and directs the CEO to update fine and fee policies according to Appendix A of the revised policy.

CARRIED

11. Motion to enter into In Camera session to consider the following items, pursuant to the Public Libraries Act, s.16.1:

- In camera report on matters related to labour relations / employee negotiations.

MOVED by G. Antworth, **SECONDED** by G. Fraiberg, THAT the Library Board enter into the In Camera session. **CARRIED**

12. MOVED by G. Antworth, SECONDED by G. Fraiberg, THAT the Library Board move out of the In Camera Session and return to the regular meeting. **CARRIED**

13. Other Business:

The Board Chair requested the CEO to present a report on the Focus Café lease and the relationship to the City at the July meeting.

14. Next meeting: Tuesday, July 21, 2020 – 6:00 pm. – Zoom Video Call

15. Adjournment: The meeting was adjourned at 7:25 p.m. on a motion by Councillor Thompson.